

THE KENTUCKY BOARD OF EXAMINERS OF PSYCHOLOGY MINUTES
December 14, 2020

A regular meeting of the Board of Examiners of Psychology was held on December 14th, 2020 via Zoom teleconferencing.

MEMBERS PRESENT

Jean Deters, Psy.D. – Chair
Joseph Dickhaus, M.S.
Jamie Hopkins, Ph.D. – Vice Chair
Stacy Seale, M.S.
Brenda Nash, Ph.D.
Elizabeth McKune, Ed.D.
Eva Markham, Ed.D.
Justin Gilfert – Citizen at Large

MEMBERS ABSENT

Emily Skaggs, Psy.D.

DEPARTMENT OF PROFESSIONAL LICENSING

Chessica Nation, Administrative Section Supervisor
Felicia Juett, Board Administrator
Dr. Michael Newman, Commissioner

OTHER

David Trimble, Legal Counsel

CALL TO ORDER

Dr. Deters called the meeting to order at 10:02 a.m.

MINUTES

The minutes of the November 12, 2020 meeting were presented to the Board. Dr. Markham made a motion to approve the minutes. Dr. Nash seconded the motion and it carried.

MONTHLY FINANCIAL REPORT & LEGAL FEES

The November 2020 financial report was presented to the Board.

DPL REPORT

Dr. Newman reported that the legislative session is going to start in January. He stated that the PSYPACT is in the legislative session. Governor Beshear sent a letter to the senate majority leaders stating that certain items are bipartisan and best for the constituents of Kentucky. The letter included the PSYPACT and he asked to please consider moving it forward. Dr. Newman stated that they will be watching to see if it gets approved. Dr. Deters asked if the telehealth bill was on the high priority list. Dr. Newman stated that it was not on the list sent over by Governor Beshear, but he knows it is a high priority and they plan on filing it. They will continue to watch and see what impacts it has on DPL whether the bill gets passed.

LEGAL REPORT

No report.

COMPLAINTS SCREENING COMMITTEE

- 2019PSY00007 – A motion was made by the Complaints Screening Committee to dismiss this case. Mr. Gilfert seconded the motion and it carried.
- 2019PSY00010 – Ongoing.
- 2019PSY00018 – A motion was made by the Complaints Screening Committee to dismiss this case, along with the corresponding cases; 2019PSY00027, 2019PSY00028, 2019PSY00029. Dr. Hopkins seconded the motion and it carried.
- 2019PSY00019 – Ongoing.
- 2019PSY00020 – Ongoing.
- 2019PSY00027 – See motion for 2019PSY00018
- 2019PSY00028 – See motion for 2019PSY00018
- 2019PSY00029 – See motion for 2019PSY00018

- 2019PSY00031 – Ongoing.
- 2020PSY00002 – Ongoing.
- 2020PSY00007 – A motion was made by the Complaints Screening Committee to dismiss this case. Dr. Markham seconded the motion and it carried.
- 2020PSY00009 - A motion was made by the Complaints Screening Committee to dismiss this case. Dr. Hopkins seconded the motion and it carried. Note – Dr. Deters recused herself from the conversation and vote.
- 2020PSY00010 - A motion was made by the Complaints Screening Committee to dismiss this case. Dr. Markham seconded the motion and it carried.
- 2020PSY00013 – A motion was made by the Complaints Committee to perform a fitness for duty evaluation on licensee. Dr. Markham seconded the motion and it carried.

OLD BUSINESS

ASPPB PLUS

Ms. Seale gave an update about the ASPPB PLUS program. She stated that she is finalizing the form for applicants to use when applying through the PLUS program. Ms. Nation asked about the legality of the form and whether it can be used before any regulations are amended. Dr. Trimble stated that there will likely need to be multiple regulation amendments when implementing the PLUS program. He stated that the form can be used before the regulation becomes in effect due to it being an optional process. Once the program is no longer optional for applicants, a new form that reflects the updated payment information will need to be submitted with the regulation amendments.

ASPPB Annual Meeting Report

Dr. Deters reported that a lot was covered about COVID-19 during the ASPPB Annual Meeting and the affects it has had on regulations. She stated how these changes are not infinitive due to the temporary status of being in a state of emergency. Dr. Nash added that it was helpful hearing about the suggested forms around training programs to use for tracking modifications to practicum and internship.

NEW BUSINESS

Email Questions

No email questions for review.

2021 Board Meeting Dates

The following dates were selected to hold board meetings in 2021: January 11th, February 1st, March 1st, April 5th, May 3rd, June 7th, August 2nd, September 13th, October 4th, December 6th. It was decided to hold a retreat in July and plan November’s meeting for the KPA Conference. These dates will be set at a later time. A motion was made by Dr. Hopkins to accept the board meeting dates as discussed for 2021, and to continue to provide a viewing link for the public and board members. Dr. McKune seconded the motion and it carried.

2021 Exam Dates

It was discussed to schedule exams dates quarterly to allow for efficient scheduling.

LICENSURE STATUS REPORT

The Board reviewed the licensure status report.

COMMITTEE REPORTS

A motion was made by Mr. Gilfert to take the actions recommended by the corresponding committees. Dr. McKune seconded the motion and it carried.

Supervision Committee

There was discussion on how to handle outstanding and unresolved documentation from licensees. It was recommended for the Board to send a letter to the supervisee after 30 days of missing documentation, which would include a deadline before action will be taken for missing information.

Continuing Education Committee

There was discussion around whether refunding Continuing Education Application fees should be granted if requested, due to deferred or denied applications. The Board agreed the fee is for the reviewing of applications, therefore likely will not be refunded if requested. The Board also discussed and decided to add the list of approved KBEP certified programs to both the Board's website and the newsletter.

Credentials Review Committee

No report.

Examination Committee

No report.

Disciplined Psychologists Committee

No report.

Newsletter Committee

Mr. Gilfert reported that he is following updates pertaining to the ASPPB PLUS program and PSYPACT to include in the next newsletter. He stated he is close to completing the winter edition and hopes to have a draft available next meeting.

SCHEDULE NEXT MEETING

Monday, January 11th at 10:00 a.m.

PER DIEM

Dr. Deters made a motion to approve per diem compensation for eligible members attending today's meeting and other board business between meetings. The motion, seconded by Dr. Hopkins and it carried. Additional board business included:

- **Jean Deters:** November 20, 2020 Administering exams
- **Brenda Nash:** November 10, 2020 Continuing Education application review and credential training; November 20, 2020 Administering exams
- **Jamie Hopkins:** November 20, 2020 Administering exams; December 11, 2020 Continuing Education & Supervision application review
- **Eva Markham:** November 20, 2020 Administering exams; November 25, 2020 Supervision application review; November 30, 2020 Supervision application review; December 13, 2020 Supervision application review
- **Emily Skaggs:** November 20, 2020 Administering exams

Mr. Gilfert made a motion to pay honoraria for the following volunteer examiners. The motion was seconded by Dr. McKune and it carried.

- **David Lanier:** November 20, 2020; December 14, 2020
- **Sally Brenzel:** November 20, 2020
- **Patrick Hardesty:** December 14, 2020

ADJOURNMENT

A motion was made by Mr. Dickhaus to adjourn the meeting at 11:44 a.m. The motion, seconded by Mr. Gilfert, carried.



Jean Deters, Psy.D. – Chair